

## This application covers equipment installed by December 31, 2020

Thank you for participating in Vectren's Indiana Business Custom Program! Refer to the information below to ensure you are eligible and your application is complete. Please retain a copy of your completed application and all invoices for your records. [Click here](#) to view complete terms and conditions.

**Important: Projects must be preapproved by Vectren prior to purchasing or installing equipment. Allow up to four weeks to receive the Preapproval Notice. Projects may not be initiated prior to preapproval by Vectren.**

## Need Help?

For assistance completing this application, call 1-866-240-8476 to speak with a Program-approved service provider, or email [indianabizprograms@centerpointenergy.com](mailto:indianabizprograms@centerpointenergy.com).

## What You Will Need

- Your Vectren natural gas and/or electric account number
- The completed Custom Program application (signed and dated)
- A project description, an itemized cost estimate, manufacturer specification sheets, and all calculations, assumptions and formulas used to determine project energy savings

## HOW TO APPLY

### Step 1: Determine Eligibility

#### Applicant

**Existing Facility:** For equipment being installed/updated at an existing facility, the applicant must be a current Vectren Energy Delivery of Indiana, Inc. ("Vectren") natural gas and/or electric business customer.

- For natural gas-saving project(s), applicant must be a natural gas customer on rate 120, 125, 220 or 225.
- For electric-saving project(s), applicant must be non-residential electric customer. Vectren customers who have elected to opt out of participating in Vectren's energy efficiency programs are not eligible.

**New Construction:** For equipment being installed at a new facility, the applicant must intend to receive natural gas from Vectren (for natural gas rebates) and/or electricity from Vectren (for electric rebates) on an eligible rate for at least one year.

#### Project

- Proposed project must have a simple payback of more than one year
- Equipment must not be eligible for prescriptive rebates
- Equipment must be purchased and installed by December 31, 2020
- Application must be postmarked within 90 days of equipment installation

### Step 2: Complete Application

**Complete Application.** Unless noted otherwise, all fields must be completed on the application to receive a rebate.

**Attach Project Documentation.** Ensure that you have attached copies of all project documentation, including:

- Project description
- Itemized cost estimate and all calculations, assumptions and formulas used to determine savings

### Step 3: Submit Application

**Submit Application.** Submit your completed application and a copy of all project documentation (see previous step). You may do so one of three ways:

- **Email:** Use the SUBMIT button on the last page of this application or email [indianabizprograms@vectren.com](mailto:indianabizprograms@vectren.com) (Note: be sure to include all documents as email attachments.)
- **Mail:** Vectren Energy Efficiency, ATTN: Business Rebate Programs | P.O. Box 513, Evansville, IN 47703
- **Fax:** (608) 829-2723

Allow four to six weeks to receive the Preapproval Notice.

### Step 4: Receive Preapproval & Submit Final Documentation

**Receive Preapproval.** You will receive a Preapproval notice from Vectren once your Custom project has been preapproved.

**Begin Work.** Wait for preapproval before you purchase equipment and begin work on the project.

**Submit Final Project Documentation & Project Installation Notice (PIN).** After project completion, submit an itemized invoice and your Project Installation Notice (PIN), noting any changes to the project description.

## Customer & Contact Information

Who should Vectren contact with questions?  Applicant  Contractor

### 1. Applicant

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Name of Business (as shown on your Vectren bill)

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Contact Name

Contact Title

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Contact Phone

Contact Email Address

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Contact Address

City

State

Zip

### 2. Vectren Gas Account Information (Only needed for natural gas rebates)

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Name of Business (as shown on your Vectren bill) Vectren Gas Account Number

### 3. Vectren Electric Account Information (Only needed for electric rebates)

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Name of Business (as shown on your Vectren bill) Vectren Electric Account Number

### 4. Customer Tax Information

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Customer Contact Name (as shown on your income tax return)

Customer Business Name (if different from above)

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Contact Address

City

State

Zip

Individual/Sole Proprietor  C-Corporation  S-Corporation  
 Partnership  Trust/Estate  Limited Liability Company (LLC)  
 Tax Exempt

C-Corporation  S-Corporation  P-Partnership

Federal Tax Classification (check one)

If 'LLC' is checked in the previous box, please select the tax classification

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Federal (9-Digit) Taxpayer Identification Number (TIN) (XX-XXXXXXX)

## Customer & Contact Information (cont.)

### 5. Location of Installation

Same as Applicant

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Installation Address	City	State	Zip
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### 6. Contractor Information (If there is no contractor, write "self-installed")

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Contact Name	Contact Title
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Contact Phone	Contact Email Address
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Contact Address	City	State	Zip
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## Project Details

An energy engineer will review this application for energy impacts, cost-effectiveness and rebate eligibility. Who should the engineer contact with technical questions and project clarifications?

Customer Contact  Contractor Contact

### Project Summary

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Brief description

**Project Type** (Rebates available only for equipment ineligible for prescriptive rebate program)

Commercial Kitchen  Lighting  Space Heating  Water heating  
 Steam System  HVAC  Motors/fans/pumps  Refrigeration  
 Compressed Air  Other

**Improvement Type** (Check all that apply)

New Equipment Project  Replacement of Existing Equipment  
 Process/Operational Change  New Construction or Major Renovation

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Estimated Project Completion Date

Estimated Project Cost

### Project & Equipment Specifications

Project and equipment information is critical to the accurate review and calculation of eligible rebates and project energy savings; be as complete as possible when completing this section. Supporting documentation to help demonstrate project performance characteristics (e.g., energy savings calculations, operational details, system set-points, etc.) should be provided with this form. For process changes and projects not involving equipment replacement, please provide existing equipment information and a complete description of changes.

### Existing Equipment

## Project Details (con.t)

Description of Existing Equipment (Compressor, chiller, etc.)	Condition	Quantity	Age	Model/Manufacturer Number (cfm, tons, etc.)	Size	Operating Hours (Ex: M-F: 5a-5p, S: 8a-3p)
	<input type="checkbox"/> Operational <input type="checkbox"/> Non-operational					

### Proposed Equipment

Description of Existing Equipment (Compressor, chiller, etc.)	Quantity	Model/Manufacturer Number (cfm, tons, etc.)	Size	Are Mfr. specification sheets attached?
				<input type="checkbox"/> Yes <input type="checkbox"/> No

### Rebate Guidelines

Incentives are calculated based on first year energy savings. Electric projects earn \$0.10/kWh saved and gas projects earn \$1/therm saved, subject to the following conditions:

- Considered costs are used to determine cost of project. For replacement of equipment that is failed or beyond end-of-useful-life, the considered cost is defined as the cost to purchase and install the energy efficient equipment minus the cost to purchase and install standard equipment defined by ASHRAE 90.1 standards. For retrofit measures, the considered cost is simply the cost to purchase and install the qualifying measures.
- Considered costs should include Contractor labor costs, but should not include internal customer labor costs.
- Incentives may not exceed 50% of the total project cost (labor and materials)
- Incentive cannot buy down project costs below 1.0 years payback
- Gas Incentives are limited to a maximum of \$100,000 per premise per calendar year
- Electric Incentives are limited to a maximum of \$100,000 per premise per calendar year
- Payment of final incentive is subject to project cost-effectiveness as determined by Vectren

## Program Agreement

This Program Agreement sets forth the participation requirements for customers applying for rebates through the Custom Program (“Program”). By signing below, the customer named in the Program Application (“Customer”) is agreeing to comply with and be bound by these terms.

**Program Participation Steps.** To be considered for rebates offered by the Program, Customer must submit a fully completed Custom Program Application (“Customer Application”), incorporated herein by reference, prior to purchasing or installing any energy efficiency equipment. Upon receipt of all required documentation from Customer and completion of any pre-inspections at the Facility, Vectren will review Customer’s Application and issue Customer a preapproval notice including the preapproved rebate amount and the project installation deadline. As part of the Customer Application review process, Vectren may conduct any site inspection activities necessary to confirm the baseline conditions and anticipated project scope. Customer acknowledges that Vectren calculates rebate amounts utilizing the project-specific data which Customer has provided on this Customer Application and that implementation rebates for similar measures may vary from customer to customer based upon specific costs and savings. Failure to provide or complete any of the requested information or program requirements may result in the return of the Customer Application.

After Vectren provides written preapproval of the Customer Application, Customer may purchase and install the identified measures. Upon completion of the project, Customer must submit a Custom Project Installation Notice, incorporated herein by reference, to Vectren prior to the project installation deadline stated in the preapproval notice.

**Terms and Conditions.** This Program Agreement incorporates by reference the Vectren Program Terms and Conditions (“Terms and Conditions”) located [here](#). The Terms and Conditions set forth additional terms governing Customer’s participation in the Program including but not limited to limiting the liability of Vectren and the Program Administrator, establishing the laws that govern this Program Agreement, and the process for disputes.

**Entire Agreement.** The terms and conditions set forth herein, including all attachments and incorporated references, constitute a complete statement of the terms and conditions applicable to the Program and supersede all prior representations or understandings, whether written or oral. Vectren and Program Administrator shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind that is not set forth herein.

**Program Rebate.** The Program offers rebates for the installation of eligible measures paid at \$0.10/kWh (electric) and \$1.00/therm (natural gas) for the first year annual energy savings. The proposed project must be an energy efficiency capital investment project that reduces energy consumption with a simple payback of more than one (1) year and does not qualify for incentives through the prescriptive program. Payment of a final incentive amount will be based on Vectren’s review of the completed project and satisfaction of all eligibility and Program requirements, including without limitation, verified energy savings and project cost-effectiveness and may differ from the preapproved incentive amount. Any amount in excess of the preapproved incentive amount will be subject to availability of Program funds.

## Program Agreement (cont.)

### Sign Application

By signing below, I certify that:

1. As the Customer Representative, I have the authority to bind the Customer to the Program Agreement;
2. I have read, understand, and agree to be bound by and comply with the terms set forth, herein and such other terms as set forth in the Vectren Program Terms and Conditions;
3. The information provided to Vectren or Program Administrator in and as part of this Application is accurate and complete and I will notify Vectren immediately of any changes to the information.
4. The number shown on this form is my correct Federal taxpayer identification number (or I am waiting for a number to be issued to me), and
5. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
6. I am a U.S. citizen or other U.S. person, and
7. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

The Internal Revenue Service does not require your consent to any provision of this document other than the certifications required to avoid backup withholding.

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Customer Representative Signature

Printed Name

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Title

Date

### Don't forget to attach your documentation

Ensure that you have attached copies of all project documentation, including a project description and an itemized cost estimate and all calculations, assumptions and formulas used to determine savings. Once finished, either submit your application electronically by selecting the button below or print and mail your application to the address provided on page 1.